A. OPENING ITEMS

1. **Call to Order** - Mrs. Bacon, President, called the Eighteenth Regular Meeting of the 105th year of the Governing Board to order at 5:00 p.m. on June 5, 2019, in the Governing Board Room of the Paradise Valley Unified School District Administrative Center.

2. **Pledge of Allegiance** - The meeting opened with the Pledge of Allegiance.

3. **Roll Call** - Governing board members in attendance: Mrs. Matura, Mrs. Bacon, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg. (Others in attendance: Dr. Lee, Superintendent, and Assistant Superintendents Dr. Bales, Ms. Felten, Dr. Guerin and Dr. Reynolds. Dr. Courson-absent)

B. APPROVAL OF AGENDA

1. **Approval of Agenda** - Based on material received at least 24 hours prior to the meeting, Dr. Skidmore moved the Governing Board approve the agenda and recommended consent agenda items, as presented.

   The motion was approved 4-0; 1 abstained: MOTION NO. 156

   Aye: Mrs. Matura, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg

   Abstain: Mrs. Bacon

C. GOVERNING BOARD STATEMENTS

1. **Governing Board Statements**:

   Mrs. Matura thanked District office administrators for taking the time to meet with her, and she attended the flagpole ceremony at Campo Bello ES. Mrs. Matura and Mrs. Greenberg attended the Roadrunner graduation, and Board members shared that they were honored to be part of all the high school graduations and wished all graduates good luck. They also shared their thanks and appreciation to all teachers for all they do for the students. Mrs. Bacon shared that her message to the SMHS graduates was about ‘leading with heart’, which is how she describes Dr. Lee’s leadership and she thanked him again on behalf of the Board for all he has done for the District.

D. AWARDS AND RECOGNITIONS (NONE)

E. CALL TO THE PUBLIC (NONE)
F. SUPERINTENDENT

Superintendent’s Comments:
Dr. Lee shared he attended the Shadow Mountain HS graduation and stated there are approximately 2500 students who graduated and he is confident all those students are kind citizens who care about the community. He congratulated Rick McCutcheon, athletic director at Paradise Valley High School, who was named the Arizona Interscholastic Association 2019 Administrator of the Year.

He then made several announcements and recognitions.

1. The Volunteer in Paradise program seeks new volunteers and will hold orientations on June 19 and July 17. The VIP program matches dedicated qualified volunteer tutors with students at one of our participating elementary schools.

2. The Emerging Artists of PVSchools Art Exhibition in the Lobby of the Performing Arts Gallery at Paradise Valley Community College, which will be open to the public throughout the month of June. Artwork from selected students who attend North Valley Arts Academies at Shadow Mountain High School, as well as students from Paradise Valley High and Pinnacle High School will be on display. Visit www.pvschools.net for the exact dates and times.

3. The district will host a Job Fair on Wednesday, July 10th from 8 a.m. to noon at the District Administrative Center. Candidates can apply and be interviewed on the spot for our hard to fill ESP (support) positions such as after-school associates, bus drivers, bus aides, crossing guards, paraeducators, preschool associates and much more. Detailed information is available at www.pvschools.net/jobfair.

G. CONSENT AGENDA ITEMS

(All items listed were considered as a group and approved with one motion under Agenda Item B.1. Approval of Agenda. The Governing Board approved 4-0; 1 abstained. Consent Agenda items G.1 through G.22.: See MOTION NO. 156)

1. **Approval of Minutes for the May 16, 2019 Special and Regular Meetings**
Recommended approval of the minutes for the May 16, 2019 Special and Regular Meetings, as presented.

2. **Approval of 2019-2020 District Organizational Chart**
Recommended approval of the 2019-2020 District Organizational Chart, as presented. (See supporting document.)

Reclassified positions:
- AVID Coordinator: Previously classified as Coordinator; reclassified as Education Support Professional/Teacher on Assignment
- Nutrition Budget Coordinator: Previously classified as Coordinator; reclassified as Education Support Professional
- Assistant Director of Transportation: Previously classified as Transportation Supervisor
3. **Consideration and Approval of Cabinet Level Travel Request: Assistant Superintendent for Business Operations to Manchester Village, VT**
   Recommended approval for Ms. Laura Felten, Assistant Superintendent for Business Operations, to travel to Manchester Village, VT to attend the 21st Aon Risk Pooling Symposium Conference July 28-31. Expenses will be paid by Valley Schools Management Group.

4. **Consideration and Approval of Administrative Employee Separation Actions**
   Recommended approval of Administrative Employee Separation Actions as presented:
   
   **Resignations**
   
   Name: Lora Herbein  
   Position: Principal  
   Location: Pinnacle Peak Preparatory  
   Effective Date: May 30, 2019  
   Plan: Contract Employment Plan Participant

5. **Consideration and Approval of Non-administrative Employee Separation Actions**
   Recommended approval of Non-administrative Employee Separation Actions, as presented. (See supporting documents.)

6. **Consideration and Approval of Non-administrative Employee Employment Actions**
   Recommended approval of Non-administrative Employee Employment Actions, as presented. (See supporting documents.)

7. **Consideration and Approval of Non-administrative Employee Revision Actions**
   Recommended approval of Non-administrative Employee Revision Actions, as presented. (See supporting documents.)

8. **Consideration and Approval of Non-administrative Employee Additional Compensation Actions**
   Recommended approval of Non-administrative Employee Additional Compensation Actions, as presented. (See supporting documents.)

9. **Retroactive Approval of Leadership Elementary Certified Employee Travel Requests**
   Recommended retroactive approval of Leadership Elementary Certified Employee Travel Requests, as presented.
   
   **Boulder Creek ES: Certified staff members April Colceri, Karen Matson, Rose McCorkle and Mary Morton**
   
   Anaheim, California  
   February 8, 2019  
   Purpose: Greg Tang Math - Reasoning, Rigor, Results Workshop  
   Funding Source: Boulder Creek Results Based Funding and Boulder Creek PTO
10. **Consideration and Approval of Elementary Field Trip Requests**

Recommended approval, providing the recommended ratio of one adult for every ten (10) students (K-6) is met, approve the following elementary field trip request, as presented:

a. **Copper Canyon ES Sixth Grade Students (approximately 80)**
   - Catalina Island Marine Institute
   - Toyon Bay, California (and surrounding areas)
   - September 24-27, 2019
   - Purpose: Study of Oceanography
   - Staff Chaperones: Certified staff Kimberly Diana, Jennifer Larson, and Hayley Vogensen
   - Funding Source: Tax Credit Fund and attending students

11. **Consideration and Approval of Secondary Field Trip Requests**

Recommended approval, providing the recommended ratio of one adult for every ten (10) students (K-8) and one adult for every 15 students (grades 9-12) is met, approve the following secondary field trips, as presented:

a. **Horizon HS Band students (approximately 40)**
   - Anaheim, California (and surrounding areas)
   - September 26-29, 2019
   - Purpose: Students will take part in Education Workshops and perform at Disneyland
   - Staff Chaperone: Kyle Hollerbach
   - Funding Source: Student Activity Fund, Tax Credit Fund, Booster Club Fund and attending students

b. **Horizon HS Cross Country students (approximately 30)**
   - Tillamook, Oregon (and surrounding areas)
   - September 5-8, 2019
   - Purpose: Students will compete in the 2019 Ultimook Race, Tillamook Cross Country Invitational
   - Staff Chaperone: Michael Gleason
   - Funding Source: Tax Credit Fund and attending students

12. **Consideration and Approval of Hearing Officers for Student Discipline Hearings during the 2019-20 school year.**

Recommended approval of the following individuals as hearing officers for student discipline hearings during the 2019-20 school year.

Stacey Campbell
Judi Hagge
Marty Hagge
Marshall Porter
Julia Scotti
Cindy Shafer
Susie Waldrom
Wayne Reiley
All building-level principals, assistant principals, deans of students and all building-level administrative interns who are on contract as of 8/6/2019.
13. **Consideration and Approval of Curriculum and Instruction**

   **Administrative/Certified Employee Travel Requests**

   Recommended approval of Curriculum and Instruction Administrative/Certified Employee Travel Requests, as presented.

   a. **Director of Professional Development, Andrea Morici**
      San Diego, California (and surrounding areas)
      June 24-26, 2019
      Purpose: To attend the AVID Summer Institute
      Funding Source: 020 AVID Fund

   b. **North Canyon HS certified employees Melissa Ganas and Kelsey Seitzberg**
      San Diego, California (and surrounding areas)
      June 24-26, 2019
      Purpose: To attend the AVID Summer Institute
      Funding Source: 020 AVID Fund

   c. **North Canyon HS certified employee Melissa Lopez**
      Sacramento, California (and surrounding areas)
      July 7-10, 2019
      Purpose: To attend the AVID Summer Institute
      Funding Source: 020 AVID Fund

   d. **Paradise Valley HS certified employee Michael Reuben**
      Denver, Colorado (and surrounding areas)
      July 15-19, 2019
      Purpose: To attend the Capstone Summer Institute
      Funding Source: Dual Enrollment

   e. **Science Curriculum Specialist Janice Mak**
      Breckenridge, Colorado (and surrounding areas)
      July 22-26, 2019
      Purpose: To attend SEPUP Lab-Aids Summer Academy
      Funding Source: SEPUP/Lab-Aids Scholarship

   f. **Shea MS certified employee Angela Mitchell**
      Breckenridge, Colorado (and surrounding areas)
      July 22-26, 2019
      Purpose: To attend SEPUP Lab-Aids Summer Academy
      Funding Source: SEPUP/Lab-Aids Scholarship & personal funds for airfare

14. **Consideration and Approval to Renew Existing Contracts**

   Recommended approval to renew existing Contracts 16-011, 18-19PV, 17-027, and 18-12PV for one additional year, as presented. (See supporting documents.)

   b. Flooring Products and Services, Contract 18-19PV, to multiple vendors
   c. Multifunction Devices, Contract 17-027, to Canon
   d. Website Design Development and Hosting, Contract 18-12PV, to multiple vendors
15. **Consideration and Approval to Award Contracts**  
Recommended approval to award contracts as presented. (See supporting documents.)  
a. Job Order Contracting for Fire Alarm Improvements, Contract 18-15PV, to Chasse  
c. Job Order Contracting for Landscape Upgrades HHS, Contract 18-15PV, to Chasse  
d. Network Services Through Arizona Board of Regents Sun Corridor, IGA, to Arizona Board of Regents/University of Arizona  
e. Special Education Contracted Services, RFP 20-001, to multiple vendors

16. **Consideration and Approval of Student Activities Fundraisers**  
Recommended approval of fundraisers held through the Student Activities Fund in accordance with submitted information. (See supporting document.)

17. **Consideration and Adoption of Resolution No. 464, Authorization to Invest Funds for Fiscal Year 2020**  
Recommended adoption, of Resolution No. 464, Authorization to Invest Funds for Fiscal Year 2020, in accordance with Governing Board Policy DFA, as submitted. (See supporting documents.)

18. **Consideration and Approval of Cooperative Purchasing Agreements and Contract for Fiscal Year 2020**  
Recommended approval of the use of contracts and their vendors awarded for the Fiscal Year 2020, as presented. (See supporting documents.)  
a. 1Government Procurement Alliance (1GPA)  
b. AZPurchasing  
c. Greater Phoenix Purchasing Consortium of Schools (GPPCS)  
d. Mohave Educational Services Consortium  
e. National IPA (formerly TCPN)  
f. State Procurement Office  
g. Strategic Alliance of Volume Expenditures (SAVE)  
h. U.S. Communities Government Purchasing Alliance

19. **Authorization to Enter into Sole Source Contracts for Fiscal Year 2020**  
Recommended authorization for Business Operations to enter into Sole Source Contracts for Fiscal Year 2020 with vendors, as presented. (See supporting documents.)

20. **Consideration and Approval of a Drainage Easement to the City of Phoenix at Copper Canyon Elementary School**  
Recommended approval of the Drainage Easement to the City of Phoenix at Copper Canyon Elementary School for the purpose of allowing storm, flood and other waters to drain from the easement set aside. The City of Phoenix will compensate the District $5,450 for just compensation of this easement based on an independent real estate appraisal. (See supporting documents.)
21. **Consideration and Approval of Second Amendment to Solar Agreements for Paradise Valley Unified School District through solar photovoltaic systems ("Systems")**
   Recommended approval of Second Amendment to Solar Agreements for Paradise Valley Unified School District through solar photovoltaic systems ("Systems"). (See supporting documents.)

22. **Ratification of Vouchers**
   Recommended ratification of vouchers as submitted, having had the opportunity to review the vouchers delivered at least 24 hours prior to the meeting, and to talk by telephone with the Assistant Superintendent for Business Operations.
   (See supporting documents.)

H. **ITEMS FOR APPROVAL**

1. **Consideration and Approval of Administrative Employee Employment Actions**
   a. Dr. Bales, Assistant Superintendent of Human Resources presented for consideration and approval the employment recommendation for Mr. George Gillett as Principal of Boulder Creek Elementary School effective July 9, 2019, at an annual salary of $83,175.00, in accordance with the Policies for Salary, Benefits, and Terms of Employment for Paradise Valley Principals for 2019-20.
   (See supporting document.)

   Dr. Skidmore moved the Governing Board approve the employment of Mr. George Gillett as Principal of Boulder Creek Elementary School effective July 9, 2019.

   The motion was unanimously approved: **MOTION NO. 157**
   Aye: Mrs. Matura, Mrs. Bacon, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg

2. **Consideration and Approval of Revisions to the Parent-Student Handbook for 2019-20 (Second Reading)**
   Dr. Reynolds, Assistant Superintendent for Leadership Secondary presented for approval the recommended revisions to the Parent-Student Handbook for 2019-20, which includes recommendations made during the first reading.
   (See supporting documents.)

   Dr. Skidmore moved the Governing Board approve the revisions to the Parent-Student Handbook for 2019-20, as presented.

   The motion was unanimously approved: **MOTION NO. 158**
   Aye: Mrs. Matura, Mrs. Bacon, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg
3. **Consideration and Approval of Proposed Fiscal Year 2020 State of Arizona School District Annual Expenditure Budget**

Ms. Felten presented for approval, in accordance with Arizona Revised Statutes 15-905, the proposed Fiscal Year 2020 State of Arizona School District Annual Expenditure and Revenue Budget.

Dr. Skidmore moved the Governing Board approve the proposed Fiscal Year 2020 State of Arizona School District Annual Expenditure and Revenue Budget, as presented. (See supporting documents.)

The motion was unanimously approved: **MOTION NO. 159**
Aye: Mrs. Matura, Mrs. Bacon, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg

4. **Acceptance of Gifts and Donations**

Dr. Skidmore moved the Governing Board, in accordance with Governing Board Policy KCD, accept the Gifts and Donations Report for the June 5, 2019, Governing Board Meeting as submitted. (See supporting document.)

The motion was unanimously approved: **MOTION NO. 160**
Aye: Mrs. Matura, Mrs. Bacon, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg

I. ITEMS FOR DISCUSSION

1. **Community Legislative Network’s Legislative Update**

Lisa Hoberg, Community Legislative Network Chair provided a brief update of the 2019 54th Legislature - First Regular Session.

2. **Consideration of Revisions to Governing Board Policy DIE - Audits/Financial Monitoring (First Reading)**

Ms. Felten presented for a first reading consideration of revisions to Governing Board Policy DIE - Audits/Financial Monitoring. Language is adjusted to better reflect the requirements of Senate Bill 1256 repealed A.R.S. 15-213 (Q) and (R); therefore Policy DIE, Audits/Financial Monitoring is modified by removing the requirements that “the district may not hire the same auditor or auditing firm for more than three (3) consecutive years” and “an auditor or auditing firm hired by a school district may not also receive consulting fees from that school district.” Because this law just went into effect in Laws 2018, Chapter 285, it is likely this law will have no practical effect on school districts.

3. **Consideration of New Governing Board Policy IHAMC - Instruction and Training in Cardiopulmonary Resuscitation (First Reading)**

Dr. Reynolds presented for a first reading consideration of NEW Governing Board Policy IHAMC - Instruction and Training in Cardiopulmonary Resuscitation. Language is adjusted to better reflect the requirements of Senate Bill 1137 amended A.R.S. 15-718.01 and 43-1089.01, related to school curricula. The substance of this
legislation directs school districts and charter schools to offer instruction and training in cardiopulmonary resuscitation (CPR) as a mandatory, not a discretionary, duty. CPR instruction and training is required to be provided no later than July 1, 2019. A new document, IHAMC, has been created for this required instruction. NOTE: Previously code IHAMC was titled HIV/AIDS Education. This code/title was eliminated as the contents were revised and placed in other codes. Cross references to the older code have been removed from the model.

4. Consideration of Revisions to Governing Board Policy JFAA - Admission of Resident Students (First Reading)
Dr. Reynolds presented for a first reading consideration of revisions to Governing Board Policy JFAA - Admission of Resident Students.

Language is adjusted to better reflect the requirements of A.R.S. 15-823.

5. Consideration of Revisions to Governing Board Policy JFAB - Tuition/Admission of NonResident Students (First Reading)
Dr. Reynolds presented for a first reading consideration of revisions to Governing Board Policy JFAB - Tuition/Admission of NonResident Students.

Language is adjusted to better reflect the requirements of A.R.S. 15-823.

J. ADJOURNMENT
1. There being no further business to come before the Governing Board, Mrs. Bacon moved the Governing Board adjourn. The motion was unanimously approved, and the meeting adjourned at 5:35 p.m. on June 5, 2019.

The motion was unanimously approved: MOTION NO. 161
Aye: Mrs. Matura, Mrs. Bacon, Mrs. Case, Dr. Skidmore, and Mrs. Greenberg

Julie Bacon, President